

REPORT

By: Caroline Highwood - Director Resources, Kent Adult Social Services

To: Supporting People in Kent Commissioning Body

26 June 2008

Subject: Proposed Work Plan for Commissioning Body and Core Strategy Development Group 2008- 2009

Classification: Unrestricted

For Information

Summary: This report details how the work of the Supporting People Team, Commissioning Body and Core Strategy Development Group is to be co-ordinated over the coming year.

1.0 Introduction

In order to ensure co-ordination in the work of the Supporting People programme in Kent, this year's work plan is introduced for comment and recommendation.

2.0 Background

The proposed plan has been developed taking into account existing, concurrent and forthcoming plans and projects in which the programme is currently engaged. These include, but are not restricted to:

- Supporting People in Kent Five Year Strategy 2005-2010
- Audit Commission inspection action plan
- Supporting People in Kent Business Plan 2008-09
- Proposed Supporting People in Kent Annual Plan 2008-09

3.0 Monitoring Arrangements

It is intended that the work plan will inform the agenda of every meeting of the Core Strategy Development Group and Commissioning Body. Progress against the action plan will be monitored twice a year in the Performance Management report.

Other items may be added to the work plan following agreement of the Core Strategy Development Group and Commissioning Body.

4.0 Contributions to the Plan

Contributions to the plan are welcomed, along with any improvements that would assist the co-ordination of work with the Team and the programme's governing bodies. The Core Strategy Development Group at its May meeting recommended the plan without addition for adoption by the Commissioning Body.

5.0 Recommendations

The Commissioning Body is asked to agree the 2008-09 workplan.

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Background Information:
Supporting People in Kent Five Year Strategy 2005-2010
Audit Commission Inspection Action Plan
Proposed Team Annual Plan 2008-09

Appendix 1: Proposed workplan for Core Strategy Development Group and Commissioning Body 2008-09

Appendix 1

Proposed Work Plan for Commissioning Body and Core Strategy Development Group 2008-09

Core Strategy Development Group	Commissioning Body
May 08	June 08
<ul style="list-style-type: none"> • Performance Management • Floating Support Analysis • Needs Analysis • Annual Plan 2007-08 and draft 2008-09 • Refreshing the Five Year Strategy 2005-2010 • Work Plan 2008-09 	<ul style="list-style-type: none"> • Performance Management • Floating Support Analysis • Needs Analysis • Annual Plan 2007-08 and draft 2008-09 • Refreshing the Five Year Strategy 2005-2010 • Work Plan 2008-09 • Growth Bids • Results form the Community Alarms Sub-group • Budget
August 2008	September 2008
<ul style="list-style-type: none"> • Performance Management • Floating Support Analysis • Eligibility • Reconnection • Long Term Supported Accommodation Review • Audit Commission Recommendations 	<ul style="list-style-type: none"> • Performance Management • Floating Support Analysis • Eligibility • Reconnection • Long Term Supported Accommodation Review • Audit Commission Recommendations • Budget • Contracts Renewal:Options Appraisal
November 2008	December 2008
<ul style="list-style-type: none"> • Performance Management • Floating Support Analysis • Needs Analysis • Annual Plan 2008/09 and revised Key Lines of Enquiry • Project Plans for Five Year Strategy 2010-2015 	<ul style="list-style-type: none"> • Performance Management • Floating Support Analysis • Needs Analysis • Annual Plan 2008/09 and revised Key Lines of Enquiry • Project Plans for Five Year Strategy 2010-2015 • Handy Persons services • Full cost recovery

Core Strategy Development Group	Commissioning Body
February 2009	March 2009
<ul style="list-style-type: none"> • Performance Management • Floating Support Analysis • Floating Support Review • Service User Involvement Strategy • Service User Involvement Charter • Move on Strategy • Mystery Shopping and the Audit Commission Inspection Action Plan • Self Directed support • Implementation of the strategic review of older person's services 	<ul style="list-style-type: none"> • Performance Management • Floating Support Analysis • Floating Support Review • Service User Involvement Strategy • Service User Involvement Charter • Move on Strategy • Mystery Shopping and the Audit Commission Inspection Action Plan • Self Directed support • Implementation of the strategic review of older person's services • Budget